

Customer Service

Career Exploration

What is customer service?



Customer service is delivering proactive* and immediate support to customers anytime in the correspondence of their choice — phone, email, text, chat, and more. Almost every job requires customer service. Some jobs that depend heavily upon, or require, good customer service would be: Waitresses/stresses, Fast Food workers, Cashiers, bank tellers, Flight attendants, Hotel concierge, receptionists, front desk workers, and greeters, just to name a few.

Why is customer service important?

Customer service is important because it is the relationship between the company, and the customer.

Customers will continue to patronize* establishments they are treated well at. People like to be treated with well and spoken to with respect. Customers, or patrons, often leave reviews of the establishments they have visited. The customer service they received is often the biggest complaint or biggest compliment they will give.

Often, establishments follow "the customer is always right" motto*. This keeps the employees focused on customer satisfaction, and providing the best possible outcome for the customer.

Difficult Customers

Sometimes, working with the public means that occasionally you will encounter people who are unhappy with their service, or are difficult to please. The best thing to do in these situations, is to remain calm, and try to offer solutions that you are able to provide, and are in your range of ability.

If the problem is not something you can fix, or seems urgent (such as an incident report, or a refund) you should always bring your manager or supervisor into the conversation. Your supervisor will have the ability to find a solution, as they have encountered things like this before.

Questions

1. What is customer service?
2. What are ~~few~~ jobs that require customer service skills?
3. Why is customer service important?
4. What is a common motto that establishments may follow?
5. What should you do if you encounter a difficult customer?
6. If you cannot fix a problem for a customer what should you do?

Reading Comprehension Today Customer Service

Bruce Tulgan



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SALES RETAIL AND CUSTOMER SERVICE SKILLS Prabhu TL, 2020-12-22 Immerse yourself in the dynamic world of sales retail and customer service a captivating domain where the art of building relationships and exceeding customer expectations drives business success *Sales Retail and Customer Service Skills* is a comprehensive guide that unveils the essential techniques and strategies that empower professionals to thrive in customer facing roles Mastering Customer Centric Excellence Step into the heart of customer centric excellence as this book explores the core principles and practices that define exceptional sales retail and customer service professionals From persuasive selling to creating memorable shopping experiences this guide equips you with the tools to build lasting relationships with customers Key Themes Explored Sales Techniques Discover effective selling approaches that convert prospects into loyal customers Retail Merchandising Embrace the art of visual merchandising and creating inviting store environments Customer Experience Learn strategies to elevate the customer journey and exceed expectations Effective Communication Harness the power of effective communication in resolving customer inquiries and complaints Customer Relationship Management Embrace the significance of building and maintaining strong customer relationships Target Audience *Sales Retail and Customer Service Skills* caters to sales professionals retail associates customer service representatives entrepreneurs and anyone seeking to excel in customer facing roles Whether you work in a retail store call center or e commerce platform this book empowers you to deliver exceptional customer experiences Unique Selling Points Real Life Customer Success Stories Engage with inspiring case studies of customer centric triumphs Retail Sales Analytics Emphasize the role of data driven insights in optimizing retail sales performance Emotional Intelligence Learn how emotional intelligence enhances customer interactions and satisfaction Customer Loyalty Explore techniques for building customer loyalty and fostering repeat business Unlock the Path to Customer Satisfaction *Sales Retail and Customer Service Skills* transcends ordinary sales and customer service literature it is a transformative guide that empowers you to create meaningful connections with customers Whether you seek to increase sales improve customer satisfaction or enhance the overall retail experience this book is your roadmap to success Secure your copy of *Sales Retail and Customer Service Skills* and unleash the art of delighting customers to drive business success and foster enduring loyalty

Essential Skills: Customer Service Vocabulary Building Workbook Jennifer

Wilkins, 2011-08-24 This workbook is an important teaching tool for those learning English as a second language and anyone who wants to pursue a career in customer service By building your customer service vocabulary you'll be able to develop the vocabulary and vocational skills you need to become successful improve your reading and oral communication skills enhance your thinking and problem solving skills boost your spelling and phonics skills The workbooks ninety two exercises help you build work specific skills and job related vocabulary Master your understanding of almost three hundred words with easy to follow exercises such as reading comprehension applying the meaning filling in the blanks and more You'll also find fun

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