

Customer Service Manager Cover Letter

Nov 20, 2019.

Name,
Company name,
Street address,
City

Dear ABC manager,

I would like to bring your attention in customer service manager/ officer post that you have posted on your website abc.com. I have past 7years of experience in customer services in Xyz Company. I have immense knowledge of how to dealt and meet the needs of your customers efficiently. My expertise lies in providing best services to my customers timely and satisfying. My experience has taught me how to interact with clients and leading the teams proficiently. I think being on this position in your company, I can significantly contribute to your well established business.

Thanks for your consideration and time. I will hope to hear from your side.

Your's sincerely,
ABC



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