

THE ANATOMY OF A GREAT RESUME

Contact information like your phone number, email address and any pertinent social media profiles

Your name in big bold text. You want to be memorable, right?

MONICA TIFFANY
PROFESSIONAL TITLE
818-522-8947 | monica.tiffany@gmail.com | San Francisco, CA | LinkedIn.com/monicatiffany

OBJECTIVE
This section should present a quick summary of your experience, training, and highlight relevant skills for the medical role you're seeking. Many hiring managers and recruiters only spend a few seconds to review your CV the first time. Your primary aim at this point is to determine whether your application should be considered further. Think of this objective section as a place for a short, concise paragraph that tells them that you're the right fit for the position.

WORK EXPERIENCE
Registered Nurse, North San Francisco Medical Center
San Francisco, CA | 2015-2018 - Present
• Managed the operations of 2000+ nursing staff and various patient relations
• Managed business development and strategic planning of the hospital across the West Coast
• Collaborated with medical staff leaders to coordinate daily hospital activities

Health Services Manager, SAC San Francisco Department of Health
San Francisco, CA | 2012-2015 - 2015-2018
• Add your accomplishments that make the most sense and best highlight your skills
• Write a short-term resume for every job opening because no matter what resume will quickly get your application noticed
• Double-check the dates, job titles, and names of employers and previous employers

Medical Manager, SAC San Francisco Department of Health
San Francisco, CA | 2010-2012 - 2012-2015
• Carefully read the job description and tailor your resume to highlight how you are the ideal candidate based on matching skills and experience
• Highlighting clinical capabilities is a must for every medical professional's resume and should include what sets you apart from others, such as your license

EDUCATION
Bachelor of Science | University of Illinois School of Medicine | San Francisco, CA | 2008 - 2010
Pre-medical Studies | Sonoma College | San Francisco, CA | 2005 - 2008
Bachelor of Science | University of California, Berkeley | San Francisco, CA | 2003 - 2005

A clear education section where you lay out the relevant training and skills you have for the job

A strong objective section that lays out who you are and why you are perfect for the job

A work experience section in chronological order from the most recent on top to the least recent at the bottom

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Resume Template Top Movies Tips

AN Whitehead



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Love and Rocket Attacks (Black and White) Teresa Cline, 2010-11-16 HAVE YOU EVER WONDERED WHAT IT IS LIKE TO LIVE AND WORK ON A MILITARY BASE IN THE MIDDLE OF A WAR ZONE Complete Book of Colleges, 2011 Edition Princeton Review (Firm), 2010-08-03 Lists more than 1 600 colleges and universities and provides information about admissions and academic programs

Photographer's Market, 1988 Connie Eidenier, 1987-09 Freelance photographers will find contact names addresses pay rates photo needs submission requirements and tips for breaking in for each of 2 500 listings of buyers of freelance photos Illustrated **Photographer's Market, 1989** Connie Eidenier, 1988 *Editor & Publisher*, 1990-07 Directory of interactive products and services included as section 2 of a regular issue annually 1995

Photographer's Market Melissa Milar, William Brohaugh, 1994 Billboard, 1986-11-29 In its 114th year Billboard remains the world s premier weekly music publication and a diverse digital events brand content and data licensing platform Billboard publishes the most trusted charts and offers unrivaled reporting about the latest music video gaming media digital and mobile entertainment issues and trends Advertiser's Weekly, 1926 Advertisers Weekly, 1926

Photographer's Market, 1994 Michael Willins, 1993-09 The most comprehensive book of its kind this edition features 2 500 up to date listings of US and international buyers of freelance photos Each listing contains the contact name and address submission requirements photo specifications pay rates and tips on how to break in Photographer's Market, 1985 Robert D. Lutz, 1984-09 Western Druggist, 1897 **Artist's Market '87** Conner Susan, 1986-10 Freelance artists looking for new marketing opportunities will find listings of 2 500 buyers of all types of graphic art and in depth information on each listing Illustrated **Broadcasting, Combined with Broadcast Advertising**, 1974 **Adweek**, 1997-11 *Physics*, *Uspekhi*, 2007 *Broadcasting*, 1979-04 **Boys' Workers Round Table**, 1918 The Bioscope, 1913

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