SAMUEL CLINTON

PROFESSIONAL SUMMARY

8+ year seasoned professional in IT management with demonstrated organizational, analytical, and team building skills ready to effectively manage and guide IT project teams to success while interacting with and presenting innovative solutions to leadership.

Proven experience balancing priorities while adapting to changing needs and providing on-time completion of project objectives.



Hawkville, GA, USA 123-456-7890 samuel@emailprovider.com samclinton@linkedonward

EDUCATION & CERTIFICATIONS

Project Management Professional (PMP)® Certification 2030

Google IT Certification Pima Community College 2022

High School Diploma Sloaneville High School 2017 - 2021

SOFT SKILLS

Analytical Problem Solving

Organization & Time Management

Adaptability

Leadership & Management

TECHNICAL SKILLS

- Advanced Project Management Concepts
- Map vital control processes within a project ecosystem
- Analyze data to identify trends or resolve operational problems
- · Find technical or legal issues immediately in a text
- · Write a solid project brief for a team to follow
- · Verify budget and expenses while catching errors
- · MS Project, Slack, Asana, Basecamp, Clickup
- Javascript
- · Project launch and delivery
- Reviews, reporting, and evaluations

RELEVANT EXPERIENCE

Langtown Community College September 2018 - present

IT Management Supervisor

Troubleshooted and resolved technical issues. Managed escalations and ensured timely completion. Improved operational efficiency shown by hiring fewer team members with same results.

IT Express
June 2021 - September 2022
Management Training Intern
Assisted management to provide quality technology support. Developed interpersonal adaptability and empathy.

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