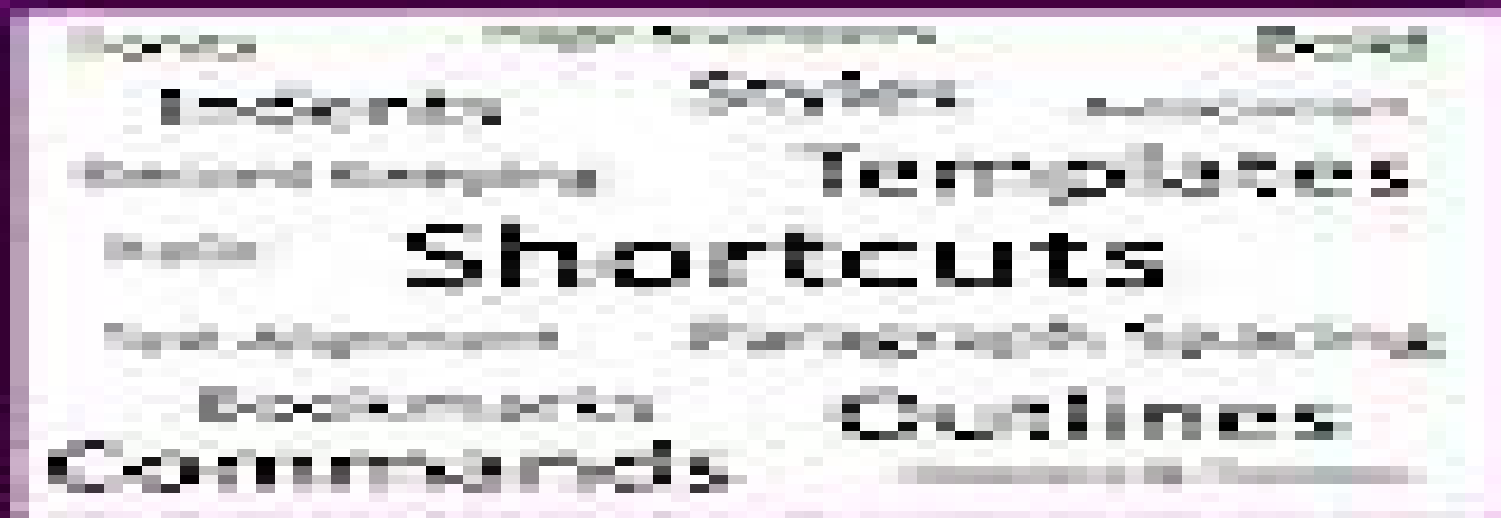


Microsoft Word for Writers

HOW TO MAXIMISE YOUR EFFICIENCY



SANDIE GILES

Microsoft Word For Writers How To Maximise Your Efficiency

J Elliott



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programs for students to work on and a full set of project tracking forms as well as a broad range of examples including Windows style pages and screens and award winning examples from STC competitions **PC World** ,2003 Personal Efficiency Samuel MacClintock,1920 **The Canadian Architect** ,1988 *Dvorak's Guide to DOS and PC Performance* John C. Dvorak,Nick Anis,1991 DOS basics Menu programs Classic DOS shells Data protection and recovery Multitasking and memory management Backup and security Windows and other operating environments Performance computing making it go faster Programming DOS for performance The Writer's Market ,1998 *Quick Course in Microsoft Windows 95* Inc Online Press,Online Press, Inc. Staff,2000-02 Perfect for educators and trainers Quick Course in Microsoft Windows 95 demonstrates in easy steps the ins and outs of this powerful operating system by putting it to work organizing files running software and communicating with the outside world System ,1918

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