

## **Monthly Project Status Report**

Project Name: Computer Aided Dispatch (CAD) Request for Information (RFI)

Project Phase: Execution and Control

For period: April 2008 Submitted by: Christy Smith

#### **EXECUTIVE SUMMARY**

Status I tem	Current Status	Prior Status	Summary
Overall Project Status	Green	Green	The RFI project completed the planning phase on 28 March, and kicked-off the RFI Execution and Control phase on 31 March. The RFI was issued, and responses were received.
Scope	Green	Green	There has been no change in project scope.
Schedule	Green	Green	The RFI project schedule has been drafted, and a tentative full project schedule has been mapped based on our current progress and anticipated dates for the RFP and implementation projects.
Cost	Green	Green	There has been no variance in cost associated wit the project. A cost estimate for ITD project management services has been approved.
Project Risk	Green	Green	The risk management log has been established to the project.

#### Accomplishments:

- Weekly progress meetings were held each Monday with the Technical Group.
- The RFI was reviewed by Gartner on 4/8/08.
- The RFI was reviewed by the Executive Committee on 4/8/08.
- The RFI was signed-off by the Project Sponsor on 4/9/08.
- The RFI was issued from 4/10/08 4/25/08.
- Questions were fielded from vendors from 4/10/08 4/25/08.
- RFI responses were analyzed by the Technical Group beginning 4/28/08.
- The RFI analysis report was started on 4/28/08.

#### Expected Accomplishments for Next Month:

- RFI responses will be analyzed.
- An RFI Analysis Report will be created.
- The RFI Analysis Report will be signed off.
- Product price ranges will be estimated.
- The ITD cost estimate will be signed-off.
- The implementation budget will be estimated.
- The contingency fund will be determined.
- Total cost to State Radio will be determined.
- Vendor demos will be scheduled as needed.
- Stakeholders will be invited to view any demos conducted.
- · Vendor demos will be conducted as needed.
- An RFI project post mortem discussion will be conducted.

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SJ Ball

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