

Michelle Obama

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PROFESSIONAL SUMMARY

Highly skilled and versatile public healthcare professional with over 10+ years of diversified experience ranging from consulting, project management, training, and education services for clients and healthcare providers. An award-winning public speaker with the ability to enhance a company's marketing and presentation persona to current and future stakeholders. A well-rounded individual with proven ability to establish rapport with clients and co-workers, knowledgeable on topics such as ICD-10 Codes, MMIS Database, HEDIS, medical insurance claims, provider relations, contract negotiations, and well-versed in Managed Care Health Plans.

SKILLS

- Healthcare Financial Management
- Relationship Building & Networking
- Financial & Compliance Reporting
- Leadership & Staff Management
- Effective Communicator- Verbal & Written
- Enterprise Risk Management
- Negotiation & Conflict Resolution
- Project Management & Data Analytics

PROFESSIONAL EXPERIENCE

Operations Manager

United Healthcare

March 2020 - Present

- Build and sustain strong working relationships with cross functional departments and assigned Medicaid providers
- Ensure all assigned providers are compliant with company-wide initiatives including -Encounter Data, HCC and P4P programs, membership growth, and MLR targets
- Responsible for both the negotiation of provider contracts and ongoing education to the provider network in assigned market areas. Contact prospective students via phone and conduct interviews to assess their needs and next steps
- Successfully increased Medicaid provider engagement by 15% in assigned territory

Account Manager

Aetna

August 2016 – March 2020

- Calculated and maintained over \$1 million records of claims recoupment as well as reviews costs reports
- Facilitated webinars workshops for an avg of 30 Medicaid providers per session
- Performed audits to review accuracy of cost reports, evaluate payment methodology for hospital rates, and payment of claims
- Led Managed Care Health Plans monthly meetings in support of the State's Managed Care Medicaid (SMHC) compliance and regulations

Customer Service Rep- PPO plans

Blue Cross Blue Shields

October 2013 - February 2014

- Managed large amounts of inbound and outbound calls in a timely manner within a call center environment
- Responded and educated customers about their health plan services and benefits
- Ensured accurate information is being relayed back to the customers to ensure first call resolution
- Utilized standard scripts and procedures to assist with complaints and inquiries expressed by the customer

OTHER PROFESSIONAL EXPERIENCE

English Teacher | Sesame Street Elementary (May 2014- May 2016)

Assistant Manager | Victoria Secret (May 2009- September 2013)

EDUCATION

Master of Business Administration

Focus: Healthcare Leadership

University of Pennsylvania | 2013

Bachelor of Science

African American Studies

Howard University | 2010

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Martin John Yate



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